



The **Rideau Valley Conservation Foundation** is a registered environmental charity working to help protect and conserve the lands and waters of the Rideau River valley in Eastern Ontario. The Conservation Foundation builds partnerships and seeks new individuals, corporations and groups wanting to get involved in the vital work of taking care of our own natural environment.

The **Rideau Valley Conservation Authority** is the lead intermunicipal agency working to address river-related environmental issues and concerns within the Rideau Valley watershed. Thanks to our many partners, the scope of our environmental protection work includes planning, regulation of development, source water protection, tackling flooding and erosion problems and researching water movement and use in the valley. We help people maintain healthy shorelines, provide advice on development-related issues and report to municipalities, agencies and the public about watershed conditions and trends. We also provide public access to natural waterfront areas, deliver community-based stewardship and education programs, reduce water pollution and protect fish and wildlife habitat.

EXECUTIVE DIRECTOR

RIDEAU VALLEY CONSERVATION FOUNDATION

PERMANENT PART-TIME (21 hours/week)

\$42.19 - \$49.53 per hour plus pension and benefits

The Executive Director co-ordinates and manages all fundraising and grantmaking activities on behalf of the Rideau Valley Conservation Authority. They lead the Foundation Board of Directors in strategic planning activities and establishing short and long-term objectives. They manage the budget and financial obligations and develop and implement policies, practices and guidelines. They develop and maintain strong relationships within the fundraising community and create marketing materials and social media and advertising campaigns.

In addition to a bachelor's degree in Communications, Public Relations, Business Administration, Environmental Science or some combination thereof, you also have at least ten years of related fundraising or business success in an environmental field. You have excellent communication skills and demonstrate sensitivity to the needs of internal and external stakeholders with the ability to co-ordinate and gain their cooperation. You are familiar with the people and area served by the Foundation and you have experience working with community organizations, event planning and fundraising. You must have the flexibility to travel every now and then and attend occasional evening and weekend meetings and events.

If you have a strong commitment to championing protection of the environment and the safeguarding of land and water resources, please send your resume and covering letter, no later than **8:30 a.m. Wednesday, June 21st** to:

Human Resources
Rideau Valley Conservation Authority
P.O. Box 599, 3889 Rideau Valley Drive
Manotick, Ontario K4M 1A5

Fax: (613) 692-0831

e-mail: hr@rvca.ca

Visit us on the web at www.rvcf.ca and www.rvca.ca

The Rideau Valley Conservation Authority is an equal opportunity employer.

We welcome all applications; however we will contact only those candidates selected for consideration.

We are committed to providing accommodations for people with disabilities. If you are selected for an interview and you require an accommodation, we will work with you to meet your needs.