

RIDEAU VALLEY CONSERVATION AUTHORITY
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APPROVED MINUTES

Board of Directors **2/17** **February 23, 2017**

Present: Anne Barr Pat Barr
Judy Brown Vince Carroll
Barclay Cormack Erin Greco
Ed Hand Victor Heese
Andy Jozefowicz Pieter Leenhouts
Dale McLenaghan Sharon Mousseau
Lyle Pederson Ralph Pentland
Ray Scissons Tom Scott

Staff: Sommer Casgrain-Robertson Dan Cooper
Terry Davidson Diane Downey
Rudy Dyck Ewan Hardie
Glen McDonald Michelle Paton

Regrets: Jeff Banks Gerry Boyce
Brian Campbell Joe Gallipeau
Scott Moffatt Gerald Schwinghamer

1.0 Agenda Review

Lyle Pederson called the meeting to order at 6:40 pm and reviewed the Agenda.

2.0 Adoption of Agenda

Motion 1-170223 **Moved by:** Andy Jozefowicz
Seconded by: Judy Brown

That the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

Motion Carried

3.0 Declaration of Interest

No declarations of interest were declared.

4.0 Approval of Minutes of January 26, 2017

Motion 2-170223 **Moved by:** Sharon Mousseau
Seconded by: Judy Brown

That the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #1/17, January 26, 2017 as circulated.

Motion Carried

5.0 Business Arising from the Minutes

There was no Business Arising from the Minutes.

6.0 Vehicle Purchase

Terry Davidson reviewed the fleet policy and responded to questions regarding the proposed purchase of three new vehicles.

Motion 3-170223 **Moved by:** Barclay Cormack
Seconded by: Ray Scissons

That the Board of Directors of the Rideau Valley Conservation Authority approves a purchase order to ARI for the acquisition of two 2017 Chevrolet Silverado trucks in the amount of \$28,494 each, plus all applicable taxes with the purchase funded through the vehicle and equipment reserve; and,

That the Board of Directors of the Rideau Valley Conservation Authority approves a purchase order to ARI for the acquisition of a 2017 Chevrolet Colorado truck in the amount of \$28,682, plus all applicable taxes with the purchase funded through the vehicle and equipment reserve.

Motion Carried

7.0 Ottawa Septic System Office – 2017 Fee Schedule

Terry Davidson presented the Ottawa Septic System Office's 2017 Fee Schedule and responded to questions regarding the program's proposed 2 percent increase. Mr. Davidson confirmed that the program is funded entirely by user fees.

Motion 4-170223

Moved by:

Victor Heese

Seconded by:

Pieter Leenhouts

That the Board of Directors of the Rideau Valley Conservation Authority approves the attached Ottawa Septic System Office Proposed 2017 Fee Schedule as per the requirements of the Building Code Act, S.O. 1992, c.23 as amended by S.O. 2010, c.19, schedule 2, section 7.(1)(c), and section 7.(6) BCA; and that the proposed 2017 Fee Schedule take effect April 3, 2017.

Motion Carried

8.0 Strategic Plan Approval

Sommer Casgrain-Robertson presented a final draft version of the Strategic Plan based on feedback from the Board and staff. Distribution of the Strategic Plan to member municipalities and other partners will take place following Board approval of the plan.

Lyle Pederson thanked Diane Downey, Laurie Dool, staff and the Board for their efforts which resulted in a focused stand-alone document.

Motion 5-170223

Moved by:

Tom Scott

Seconded by:

Judy Brown

That the Board of Directors of the Rideau Valley Conservation Authority approve the attached Strategic Plan.

Motion Carried

9.0 Strategic Plan Implementation

Sommer Casgrain-Robertson reviewed the Strategic Plan implementation sequence and responded to questions regarding the reporting process.

Lyle Pederson stressed the importance of completing a review of all RVCA programs and their associated revenue generation opportunities and delivery costs. The review, which is to be completed by September to allow for input into the budget process, is essential for the Board to focus on priorities over the next five years.

Motion 6-170223

Moved by:

Pat Barr

Seconded by:

Sharon Mousseau

That the Board of Directors of the Rideau Valley Conservation Authority approve the following Strategic Plan implementation sequence.

Motion Carried

10.0 Approval Process for Regulatory Mapping

Glen McDonald reviewed the rationale behind the current approval process for regulatory mapping and responded to questions.

Mr. McDonald noted that under the current notification practice, local real estate boards are advised of new or updated regulatory mapping. There is an opportunity to expand this notification practice to include insurance companies.

Mr. McDonald confirmed that updated regulatory mapping is sent to member municipalities and counties by the RVCA whereas information on provincially significant wetlands is distributed by the MNRF. Municipalities are then required to update their Official Plans.

Sommer Casgrain-Robertson indicated that a Board member who was unable to attend the meeting had expressed concern with the current process. Lyle Pederson asked whether members wanted to consider the recommendation or defer a decision until March. Members expressed that they wished to proceed.

Motion 7-170223

Moved by:

Judy Brown

Seconded by:

Ray Scissons

That the Rideau Valley Conservation Authority Board of Directors endorse the current process for new and updated hazard land regulation limits mapping whereby draft mapping comes into force and effect immediately upon the Board's approval of the mapping and the technical report; and further that public consultation will occur in a timely manner; and further that staff report back to the Board on the results of the public consultation and revise the mapping based on the technical merit of any public comments received

Motion Carried

11.0 Shoreline Naturalization Program

Rudy Dyck spoke to the report on the Shoreline Naturalization Program and responded to questions.

Lyle Pederson expressed his thanks, on behalf of the Board, to Mr. Dyck and Meaghan McDonald.

12.0 Meetings

a) ROMA Conference: January 29-31, 2017 (Toronto)

Sommer Casgrain-Robertson attended and provided an update on the

excellent sessions and opportunities for networking with municipal staff, Councillors and provincial Ministers. Six RVCA board members also attended on behalf of their municipalities.

- b) Mississippi-Rideau Source Protection Committee Meeting: February 2, 2017 (Manotick)
Lyle Pederson advised that Ken Graham, former RVCA Chair, was recently appointed as Chair of the Mississippi-Rideau Source Protection Committee by the Minister of the Environment and Climate Change. Mr. Pederson also noted that the Committee has an upcoming opportunity to discuss reducing the size of the Committee.
- c) RVC Foundation Meeting: February 13, 2017 (Manotick)
- d) South Nation Conservation 70th AGM: February 17, 2017 (Finch)
Lyle Pederson and Sommer Casgrain-Robertson attended this meeting. Ms. Casgrain-Robertson advised that Dennis O'Grady, South Nation's General Manager, will be retiring in May.

Upcoming:

- e) Augusta Meeting: February 27, 2017 (Augusta)
Sommer Casgrain-Robertson and staff will be attending a meeting in Augusta to meet the new CAO. Ms. Casgrain-Robertson thanked Dale McLenaghan for facilitating this meeting.
- f) North Grenville Council Presentation: February 27, 2017 (Kemptville)
Sommer Casgrain-Robertson noted that she and Barclay Cormack would be making a presentation to Council. Ms. Casgrain-Robertson thanked Barclay for facilitating this presentation.
- g) Beckwith Council Presentation: March 21, 2017
Sommer Casgrain-Robertson added that a presentation to Beckwith Council has also been arranged.
- h) RVCA Board of Directors Meeting: Thursday, March 23, 2017 (Manotick)

13.0 Member Inquiries

There were no Member inquiries.

14.0 New Business

- a) Health and Safety Training
Sommer Casgrain-Robertson explained that there is Health and Safety Training for workers that Board members are required to take, or prove that they have taken. A link will be sent out to members

allowing them to complete this training online. Members were asked to complete the training within the next month or two.

- b) Update on Oblates Property Land Donation
Sommer Casgrain-Robertson provided an update on the potential land donation which was presented to the Board in July. Following consultation with senior staff at the City of Ottawa, RVCA staff will recommend to the Board in March that the RVCA not accept the property donation.

15.0 Adjournment

The Chair adjourned the meeting at 7:45 on a motion by Andy Jozefowicz which was seconded by Victor Heese.

Lyle Pederson
Chair

Michelle Paton
Recording Secretary