

**RIDEAU VALLEY CONSERVATION AUTHORITY**  
**Box 599, 3889 Rideau Valley Drive**  
**Manotick, Ontario, K4M 1A5**  
**(613) 692-3571, 1-800-267-3504**

**APPROVED MINUTES**

**Board of Directors** **2/14** **March 27, 2014**

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**Present:**

Jim Anderton	Lee Armstrong
Pat Barr	Gerry Boyce
Vince Carroll	Barclay Cormack
Tom Dewey	Ken Graham
Ed Hand	Rick Henderson
Andy Jozefowicz	Magda Kubasiewicz
John H. Miller	Lyle Pederson
Ray Scissons	

**Staff:**

Ferdous Ahmed	Sommer Casgrain-Robertson
Martin Czarski	Terry Davidson
Diane Downey	Rudy Dyck
Ewan Hardie	Evelyn Lui
Don Maciver	Shelley Macpherson

**Guest:** Bill Smirle, Chair South Nation Conservation Authority

**Regrets:**

Jim Boldt	David Chernushenko
Steve Curtis	Rob Dunfield
Scott Moffatt	Sharon Mousseau
Bradley Wing	

Barclay Cormack was invited by Ken Graham to introduce guest Bill Smirle. Mr. Smirle, Chair of South Nation Conservation, is attending Board meetings of the four neighbouring Conservation Authorities to observe and learn. Mr. Smirle brought greetings from the SNC Board of Directors and was pleased to present the SNC 65<sup>th</sup> anniversary book *Our Watershed, Our Heritage* to the RVCA.

1. **Declaration of Interest** None.

2. **Consent Agenda**

<b>Motion 1-140327</b>	<b>Moved by:</b>	Jim Anderton
	<b>Seconded by:</b>	Andy Jozefowicz

That Agenda items 3, 4, 6, 8 and 12 be approved by mutual consent.

**Motion Carried**

**3. Approval of Minutes, February 27, 2014**

**Motion 2-140327**

Minutes of the Board of Directors Meeting, #1/14, February 27, 2014 are approved by consent.

**Motion Carried on Consent**

**4. Business Arising from Minutes                      None.**

**5. Kemptville Creek Subwatershed Report 2013**

Martin Czarski, RVCA Watershed Ecologist, presented the findings of the *Kemptville Creek Subwatershed Report 2013* and the accompanying six catchment datasheets.

Staff will distribute the report to all member municipalities, government agencies, non-government organizations and the community at large.

**Motion Carried**

**6. Stewardship Targeting — 2012 to 2014**

**Motion 3-140327**

The *Stewardship Targeting — 2012 to 2014 Report* was received by consent.

**Motion Carried on Consent**

**7. Ottawa Septic System Office — 2014 Fee Schedule**

Terry Davidson, RVCA Director of Regulations, answered questions regarding the fee increases. As a user pay program, the fee increases reflect the areas where more staff time and effort is required and therefore the increases vary accordingly.

**Motion 4-140327**

**Moved by:**

Vince Carroll

**Seconded by:**

Ray Scissons

That the RVCA Board of Directors of the Rideau Valley Conservation Authority approve the Ottawa Septic System Office 2014 Fee Schedule (effective May 1, 2014) as per the requirements of the *Building Code Act*, S.O. 1992, c.23 as amended by S.O. 2010, c. 19, Schedule 2, Section 7.(1)(c), and Section 7.(6) BCA.

**Motion Carried**

**8. Ottawa Septic System Office — Additional Notices**

**Motion 5-140327**

Whereas the Rideau Valley Conservation Authority performs the role of Principal Authority for Part 8, OBC in the City of Ottawa and Tay Valley Township, there is the requirement for giving notice of “substantial completion of site grading” (i.e. final grading inspection).

Where as the Rideau Valley Conservation Authority performs the role of Principal Authority for Part 8, OBC in the City of Ottawa and Tay Valley Township, there is the requirement for submitting an As-Built Drawing (“completion and availability of drawings of the building as constructed”) before the installation inspection is performed by our office.

The RVCA approved the Additional Notices (Division C, Section 1.3.5.2. Additional Notices, OBC) required for the administration of Part 8 (Sewage Systems), Ontario Building Code on consent.

**Motion Carried on Consent**

**Motion 6-140327**

That the RVCA secure Brinkman and Associates Reforestation Ltd. to perform the Hand Plant contract for 2014 at a cost of \$287.50/1000 trees for a total value of approximately \$42,000 - \$45,000 and retain the option for the 2015 planting contract at the same price.

**Motion Carried on Consent**

**9. Provincial Policy Statement, 2014**

Don Maciver, RVCA Director of Planning, answered questions regarding the new Provincial Policy Statement. RVCA staff are looking to clarify what “shall consider” means regarding Section 3.1.3 which states that planning authorities shall consider the potential impacts of climate change that may increase the risk associated with natural hazards. To date, no guidelines have been provided.

**Motion 7-140327**

**Moved by:**

Lyle Pederson

**Seconded by:**

Jim Anderton

That the RVCA Board of Directors receive this report for information.

**Motion Carried**

**10. Planning Advisory and Regulatory Services — 2013 Program Highlights**

Barclay Cormack noted that there is a gap in program revenue and expenditures for Section 28 approvals so he asked if levy was used to support the program, and if so, was there a way to close the revenue gap. Don Maciver explained that levy is used to cover general landowner inquires and consultation as well as enforcement. User fees generally cover the cost of processing applications. The RVCA has adopted the principle that those who follow the rules are not expected to pay for those who do not, so while the gap could be narrowed, it will never be closed.

**Motion 8-140327**

**Moved by:**

Tom Dewey

**Seconded by:**

Barclay Cormack

That the RVCA Board of Directors receive this report for information.

**Motion Carried**

**11. Energy East Pipeline Project**

Don Maciver and Sommer Casgrain-Robertson outlined what is currently known about the Energy East Pipeline Project.

TransCanada recently filed a project description for the Energy East Pipeline project with the National Energy Board (NEB). RVCA will continue to engage with TransCanada and the National Energy Board as we would with any large-scale development proposal – to apply our regulatory responsibilities consistently and effectively to help protect and preserve local wetlands, flood plains and water resources. In this role, we anticipate the need to provide technical watershed information and guidance to all parties involved to ensure the applicant and regulator make informed decisions in our local watershed. We will also administer any local regulatory requirements that are applicable.

Discussion took place regarding the Energy East Pipeline Project. Magda Kubasiewicz's sought clarification that the Authority is looking to share existing information, not fill information gaps. Rick Henderson expressed his concern for the protection of the Oxford Aquifer and questioned the Board's possible role as "commenter" versus "intervenor" in the NEB process. Sommer explained that information about the Oxford Aquifer learned through the source water protection program will form part of the information that the RVCA will provide to the NEB. She also confirmed that once TransCanada files an application for the Energy East Pipeline project later this spring or summer, the NEB will outline a consultation process and staff will bring a report back to the Board

outlining the RVCA's options for participating. A decision will be made then about whether the RVCA should be a commenter or intervenor.

Sommer informed the Board that in a recent letter to a concerned citizen TransCanada implied they had a close working relationship with RVCA. The RVCA has responded to the citizen clarifying the history and limited interaction between TransCanada and the RVCA. Sommer will circulate the various letters including the RVCA's response.

**Motion 9-140327**

**Moved by:**

Ray Scissons

**Seconded by:**

John Miller

That the RVCA Board of Directors receive this report for information.

**Motion Carried**

**12. Water Control Infrastructure Projects — Status as of March 2014**

**Motion 10-140327**

The Water Control Infrastructure Project update was received by consent.

**Motion Carried on Consent**

**13. Meetings**

Upcoming

- a) Conservation Ontario Annual General Meeting, March 31, 2014
- b) RVCA Board of Directors Meeting, April 24, 2014 (7 p.m., RVCA)
- c) RVCF Board of Directors Meeting, April 28, 2014

**14. Member Inquiries**

In response to the 2013 auditor's letter, Lyle Pederson asked if RVCA management could provide the Board with information regarding the current financial software and hardware to allow a better understanding of Authority needs and possible costs for upgrades. Sommer Casgrain-Robertson informed the Board that RVCA's financial services will be reviewed in 2014 as part of our strategic review and that the Board will be informed about our current situation, limitations and required improvements. It is anticipated that a realistic timeframe will be launching a modernized system in January 2016. This will allow for an analysis of what is required and how it might impact the budget.

Tom Dewey suggested that an external consultant may be required and Lyle Pederson suggested canvassing other Conservation Authorities to learn about their financial systems.

**15. New Business**

Barclay Cormack asked the Board and staff to consider becoming involved in the planning of the North Grenville's South Branch Waterfront Trail. This trail would allow residents and visitors to hike from downtown Kemptville to the Ferguson Forestry Centre. Design work is to begin this spring and RVCA may be interested in assisting or acting as a partner. Sommer informed members that RVCA staff are meeting with municipal staff to discuss what role the RVCA could play in the development of the trail.

Barclay Cormack also flagged the closing of the University of Guelph's Kemptville Campus. There could be an opportunity for the RVCA to partner in the protection and preservation of the modern Agroforestry Centre that has a maple syrup operation. Sommer stated that the RVCA is monitoring the situation and would be open to discussing opportunities.

Rick Henderson suggested that the RVCA and board members consider its role in delivering courses at the community college level.

**16. Adjournment**

The Chair adjourned the meeting at 8:38 p.m. This was moved by Gerry Boyce and seconded by Andy Jozefowicz.

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**Ken Graham**  
Chair

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**Diane Downey**  
Recording Secretary