

3. Approval of Minutes, December 13, 2012

Minutes of the Board of Directors Meeting, #8/12, December 13, 2012 are approved by consent.

4. Business Arising from Minutes None.

5. Meetings

a) RVCF Board of Directors, Monday, February 25, 2013

RVCF is selling barrels with community partners in Manotick (Saturday, April 20), Smiths Falls (Saturday, May 11) and Westport (Saturday, June 15) this spring from about 10 a.m. – 1 p.m. Board member volunteers are graciously welcome to help at one of these events as volunteers are needed to get the barrels into the right vehicles. If anyone can offer his or her time in the cause of conservation please let Michelle know.

The Foundation agrees that the Coon property adjacent to Foley Mountain Conservation Area is best consolidated into the Authority's much larger Foley Mountain holdings and is willing to transfer title accordingly.

The Foundation invested about \$31,000 in the Simmering Conservation Land Endowment and will transfer over \$487,000 to RVCA for conservation projects as a result of fundraising efforts in 2012 (largely thanks to the SAR program).

The Foundation has agreed to seek new conservation land on a priority basis using its Land Acquisition Fund if necessary as recommended by the SAR committee. The RVCF has run out of land that can be used for new SAR projects and other conservation purposes.

Motion 2	Moved by:	Ray Scissons
	Seconded by:	Gerry Boyce

That the Board receive the Foundation update from Dell Hallett.

Motion Carried

6. Accounts Paid, November 1 – 30, 2012 and December 1 – 31, 2012

Board members inquired about various details regarding the accounts paid.

Motion 3 **Moved by:** Barclay Cormack
Seconded by: Ed Hand

The Accounts Paid, November 1 to 30, 2012 and December 1 to 31, 2012 were approved.

Motion Carried

7. Staff Report – Election of Chair and Vice-Chair for 2013

a) Chair

Ken Graham surrendered the Chair to Dell Hallett, RVCA General Manager. Dell conducted the election for Chair of the Rideau Valley Conservation Authority Board of Directors for 2013.

David Crowley nominated Ken Graham for Chair of the Rideau Valley Conservation Authority.

Motion 4 **Moved by:** Lyle Pederson
Seconded by: Lee Armstrong

That nominations for Chair be closed.

Motion Carried

Ken Graham was declared Chair of the Rideau Valley Conservation Authority.

b) Vice-Chair

Ken Graham conducted the election for Vice-Chair of the Rideau Valley Conservation Authority for 2013.

John Miller nominated Ed Hand for Vice-Chair of the Rideau Valley Conservation Authority.

Motion 5 **Moved by:** Andy Jozefowicz
Seconded by: Ray Scissons

That nominations for Vice-Chair, be closed.

Motion Carried

Ed Hand was declared Vice-Chair of the Rideau Valley Conservation Authority.

8. Staff Report – Appointment of Auditors

The Board approved that the firm of Allan and Partners be retained to provide auditing services to the RVCA for the year 2013 on consent.

Motion Carried

9. Staff Report – Appointment of Legal Advisors

The Board approved the firm of Bell Baker, Barristers and Solicitors be retained as legal advisors for 2013 and furthermore that other legal counsel be retained as required on consent.

Motion Carried

10. Staff Report – Borrowing By-Law

The Board approved on consent that in 2013, the signing officers of the RVCA be authorized to borrow up to a maximum of \$750,000, which may be required for the purpose of the RVCA to implement its program, until payment to the RVCA of any grants, levies or other revenues.

Motion Carried

11. Staff Report – Appointments to Executive Committee

Motion 6	Moved by:	Andy Jozefowicz
	Seconded by:	Jim Anderton

That Ken Graham, Ed Hand, Alan Arbuckle, John Miller and Lyle Pederson be named to the RVCA Executive Committee and that David Crowley be named as alternate for 2013.

Motion Carried

12. Staff Report – Appointments to Conservation Ontario

Motion 7	Moved by:	John H. Miller
	Seconded by:	David Crowley

That Ken Graham be appointed as the Conservation Ontario representative and that Ed Hand and Dell Hallett be appointed as alternates for 2013.

Motion Carried

13. Staff Report – Member’s Per Diem & Chair’s Honorarium

The RVCA Board of Directors approved the increased the members’ per diem for meetings to \$70; the reimbursement rate for mileage expenses remaining at 50 cents/km; and the Chair’s honorarium remaining at \$2,000 on consent.

Motion Carried

14. Staff Report – RVCA 2012 Draft Financial Statements

Dell Hallett presented the RVCA’s 2012 draft Financial Statements for the fiscal year ending December 31, 2012 (attached).

Dell walked members through the statements. Overall, 2012 was a good year for the RVCA largely due to the significant contribution of the Rideau Valley Conservation Foundation (\$487,141).

Auditors are required to produce 2012 Audit Results. There were no significant issues for the auditors to report to the management or the Board. Should Board members be interested in learning how the auditors do their work and review this document, please request a copy from Michelle Paton.

Lyle Pederson suggested that the Board recognize the significant contribution of the RVCF with a letter of thanks to the RVCF Board.

Ken Graham noted that the RVCF’s contribution is well worth reporting back to municipal council.

Motion 8 **Moved by:** Lyle Pederson
Seconded by: Ray Scissons

That the RVCA Board of Directors approve the 2012 Financial Statements.

Motion Carried

15. Staff Report – RVCA 2013 Budget, Budget Sheets and Levy Apportionment Sheet

Dell Hallett informed the Board that only one council, Drummond/North Elmsley, requested a presentation regarding the 2013 budget.

Discussion took place regarding staff merit increases.

Motion 9

Moved by:

Barclay Cormack

Seconded by:

Lyle Pederson

That RVCA staff complete an external comparison to review RVCA staff compensation.

Motion Carried

A recorded vote of all Board of Director members was undertaken to approve the attached 2013 Budget in the amount of \$9,582,357 (dated February 15, 2013); and further

That the Rideau Valley Conservation Authority establish a general municipal levy of \$4,770,000; and further

That this levy be apportioned to the participating municipalities according to the attached sheet entitled "Rideau Valley Conservation Authority 2013 General Levies (dated February 15, 2013); and further

That the Rideau Valley Conservation Authority establish special levies payable by the City of Ottawa as sole benefitting municipality, as follows:

1. \$10,000 – Infrastructure Reserve for emergency repairs (Capital – Water Control Structures)
2. \$464,400 – Rideau River Ice Management (Water Control Operations)
3. \$15,000 – routine operation and maintenance of all water and erosion control structures in Ottawa (Water Control Operations)
4. \$26,000 – Richmond Conservation Area Development (Leases and Land Management Agreements)

Those in favour:

Jim Anderton
Gerry Boyce
Barclay Cormack
Steve Curtis
Ed Hand
Magda Kubasiewicz
Lyle Pederson

Lee Armstrong
Vince Carroll
David Crowley
Ken Graham
Andy Jozefowicz
John H. Miller
Ray Scissons

Those against:

None.

Absent:

Alan Arbuckle
Tom Dewey
Scott Moffatt
Mark Tinlin

David Chernushenko
Rob Dunfield
Sharon Mousseau
Bradley Wing

Note: Scott Moffatt arrived following the budget's recorded vote.

16. Staff Report - Tay River Flood Risk Mapping (from Glen Tay to Lower Rideau Lake)

Lyle Pederson took the opportunity to recognize the good work being done by staff and recognized the value of this mapping and accompanying technical reports. He feels it is forward thinking and makes a significant contribution to municipal and watershed planning.

Barclay Cormack inquired about the costs and the whether it was to the Authority's advantage to do this work internally rather than using a consultant. Ferdous Ahmed, RVCA's Senior Water Resources Engineer, explained that the project cost \$125,000 — \$10,000 for external topographic mapping costs and \$115,000 for in-house staffing costs. Ferdous confirmed that it is much more cost effective to do this work in-house.

Ken Graham stated that he attended the project's public open house hosted on December 11, 2012. He said it was well attended and recognized Perth and Tay Valley's continued public interest in the Authority's work. He felt staff did a very good job explaining the mapping and results and participants left satisfied with the work that was completed.

John Miller removed himself from voting on this matter as he is a property owner in the mapping project area.

Motion 10 **Moved by:** Lyle Pederson
Seconded by: Andy Jozefowicz

1. That this report, dated February 20, 2013, be received by the Board.
2. That the Board adopts this report and associated GIS-based flood risk limit lines as a reasonable and defensible delineation of areas along the Tay River, within the study limits, that are susceptible to flooding during the regional flood standard as defined in Schedule 1 to Ontario Regulation 174/06.
3. That the Board adopts the flood flows calculated in this report as the most suitable estimates for flood mapping purposes within the Tay Watershed.
4. That the report and maps be published immediately in support of RVCA regulatory limits mapping and be put on RVCA web site for agency and public reference.

Motion Carried

17. Annual Report

The Annual Report was received on consent.

Motion Carried

18. Staff Presentation – Flood Forecasting and Warning Program

Patrick Larson, RVCA Senior Water Resources Technician, presented material on the RVCA's Flood Forecasting and Warning Program (see attached slide show).

19. January/February Activity Reports

Staff answered Board Member inquiries regarding January/February Activity Reports.

Barclay Cormack asked where the Information Management System dollars are found within the 2013 budget. Dell answered, stating they are found under Watershed Science and Engineering Services.

Motion 11	Moved by:	Barclay Cormack
	Seconded by:	Lyle Pederson

That the Board approve the January/February Activity Reports.

Motion Carried

Note: Sufficient resources have been allocated to the capital reserve for the Information Management Project to complete all RVCA work flows.

20. Member Inquiries

Barclay Cormack inquired as to whether it was possible to pre-circulate the audited financial statements. Dell explained that the auditor is on an extremely tight timeframe where the numbers are finalized the Wednesday before the meeting.

Steve Curtis took this opportunity to express his pleasure in the work being done through the Conservation Authority. He feels the work is impressive and relevant and that the watershed approach is the best way to deal with the protection of our local ecosystems. He feels Conservation Authorities are in a very good place — ready to assume responsibilities — and are the most efficient, logical and credible body available. He is pleased to see the RVCA in the media and recognized as a group that resolves issues.

21. New Business

1. Staff Report: PLF 3-13 Spot Spray Contract

Vince Carroll asked about the need to spot spray and its cost effectiveness. Rudy Dyck, RVCA Director of Watershed Stewardship Services, explained that the use of herbicide is the most cost effective way to complete site preparation in the fall and reduce completion around seedlings (\$.30/tree). The herbicide is not toxic to mammals and has not active in the soil.

Motion 12 **Moved by:** Lyle Pederson
Seconded by: Andy Jozefowicz

That the RVCA accept the spot spray contract tender received from Brinkman & Associates Reforestation LTD. To spot spray approximately 100,000 trees at a cost of \$29,950 and allow RVCA to extend this price to local contractors.

Motion Carried

2. Lyle Pederson has met with council to discuss the RVCA's tree planting program. During that meeting, he found the customized municipal information sheet to be very helpful to highlight the RVCA's accomplishments and services to Council. Lyle asked whether Board Members could do more to remind councillors about the Authority's work. There has been a great deal of turnover or some may forget about the work being done — they need to reminded. Lyle is interested in learning from other members if they could use a municipal information sheet or perhaps some other tools to raise the profile of the Conservation Authority at Council.

22. Upcoming Meetings

- a) RVCA Board of Directors, 7 pm, Thursday, March 21, 2013

23. Adjournment

The Chair adjourned the meeting at 8:15 p.m. This was moved by Andy Jozefowicz and seconded by Steve Curtis.

Ken Graham
Chair

Diane Downey
Recording Secretary