

RIDEAU VALLEY CONSERVATION AUTHORITY
Box 599, 3889 Rideau Valley Drive
Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504

APPROVED MINUTES

Board of Directors

April 25, 2013

3/13

Present:

Alan Arbuckle
Lee Armstrong
Barclay Cormack
Steve Curtis
Ed Hand
Magda Kubasiewicz
Scott Moffatt
Ray Scissons
Bradley Wing

Jim Anderton
Gerry Boyce
David Crowley
Rob Dunfield
Andy Jozefowicz
John H. Miller
Lyle Pederson
Mark Tinlin

Staff:

Ferdous Ahmed
Jocelyn Chandler
Dell Hallett
Bruce Reid

Sommer Casgrain-Robertson
Diane Downey
Michelle Paton

Regrets:

Vince Carroll
Tom Dewey
Sharon Mousseau

David Chernushenko
Ken Graham

1. **Declaration of Interest** None.

2. **Consent Agenda**

Motion 1

Moved by:

Andy Jozefowicz

Seconded by:

Jim Anderton

That Agenda items 3, 4, 9 and 11 be approved by mutual consent.

Motion Carried

3. **Approval of Minutes, March 21, 2013**

Minutes of the Board of Directors Meeting, #2/13, March 21, 2013 are approved by consent.

4. **Business Arising from Minutes** None

5. **Meetings**

- a) Algonquin to Adirondacks (A2A) Collaborative, First Partners Meeting, Saturday, March 23, 2013

Jim Anderton attended this meeting on behalf of the RVCA and reported that there might be an opportunity for the RVCA to provide expert advice and/or technical expertise to the Collaborative.

- b) Conservation Ontario meeting, Monday, April 8, 2013

Dell Hallett stated that he and Ken Graham had attended this Annual General Meeting of Conservation Ontario. Mr. Hallett advised that Dick Hibma (Grey Sauble Conservation) had been re-elected Chair while Mark Burnham (Mississippi Valley Conservation) and Lin Gibson (Conservation Sudbury) were elected Vice-Chairs for 2013.

Mr. Hallett reported on the success of the Watershed Report Cards – Watershed Check Up program across the province.

Mr. Hallett recommended that Board Members visit the “Conservation Authorities in a Changing Economy: The Green Economy Roadmap” section of the Conservation Ontario website.

- c) Meeting of Ottawa Conservation Authority Representatives.

On April 18, City of Ottawa Conservation Authority representatives from Mississippi Valley, Rideau Valley and South Nation met at Ottawa City Hall to talk with City Councillors about the work of the three Conservation Authorities.

Dell Hallett presented the Lower Rideau Subwatershed Report 2012 and highlighted the transition from science-based to stewardship activities. The three participating Conservation Authorities were asked to submit a proposal to expand the City Stream Watch program’s stewardship activities across the city.

6. **Accounts Paid, March 1 – 31, 2013**

Board members inquired about various details regarding the accounts paid for the period March 1 to 31, 2013.

Motion 2 **Moved by:** Ray Scissons
 Seconded by: Alan Arbuckle

That the Accounts Paid, March 1 to 31, 2013 be approved.

Motion Carried

7. Hutton Creek Wetland – Motts Mills Dam Restoration Project – Technical Team Project Update - Presentation

Lyle Pederson gave a presentation (attached) updating the Hutton Creek Wetland – Motts Mills Dam Restoration Project – Technical Team Project.

Motion 3 **Moved by:** David Crowley
 Seconded by: Steve Curtis

That the RVCA receive the presentation on the Hutton Creek Wetland-Motts Mills Restoration Project-Technical Team Project Update.

Motion Carried

8. Electronic Content Management System Demonstration

Ewan Hardie, RVCA’s ECMS Project Manager, gave a presentation (attached) on the Electronic Content Management System.

In response to questions from Board members, Mr. Hardie stated that the “back-scanning” of all RVCA files would not be cost-effective. Old files will be back-scanned as they are brought out of storage.

Motion 4 **Moved by:** Lyle Pederson
 Seconded by: Jim Anderton

That the RVCA receive the presentation on the Electronic Content Management System.

Motion Carried

9. Land Acquisition by the Rideau Valley Conservation Foundation

The following motion was approved on consent:

That the Rideau Valley Conservation Authority endorse, in principle, the Rideau Valley Conservation Foundation’s effort to acquire suitable land for future conservation purposes

including species at risk programs, tree planting, and wildlife habitat.

10. Chair's Report – General Manager Recruitment

Ed Hand directed Board members to Ken Graham's Chair's Report in which Mr. Graham proposed the establishment of a small committee, comprised of himself, Alan Arbuckle as Past-Chair, Ed Hand, as Vice-Chair, John Miller as Past-Chair, and Lyle Pederson, to shortlist applicants, interview a slate of selected candidates, and make a recommendation to the Board.

Board members discussed the merits of hiring a recruiting firm or proceeding with an-in house Recruitment Committee.

Motion 5 **Moved by:** Alan Arbuckle
 Seconded by: Jim Anderton

That the Board of Directors of the Rideau Valley Conservation Authority endorse the recruitment process for replacement of the General Manager position;

And further that the Board of Directors appoint a committee comprised of Ken Graham (Chair), Ed Hand (Vice Chair), Alan Arbuckle (immediate Past Chair), John Miller (Past Chair), and Lyle Pederson (Board Member) to proceed with the recruitment process and report to the Board on the selection of a suitable candidate;

And further that in-house Human Resource Specialist Rosie MacLean be assigned as staff resource to the Committee.

A vote by show of hands of those members in attendance was taken. The affirmative had the vote and the motion was carried .

Motion Carried

10. April Activity Reports

The following motion was approved on consent:

That the RVCA Board of Directors receive the April Activity Reports.

11. Member Inquiries None

12. New Business

Conservation Ontario Whitepaper on Watershed Management Update

Lyle Pederson reported that the Minister on Natural Resources has asked for Conservation Authority participation in the preparation of a range of scenarios.

13. Upcoming Meetings

- a) Rideau Valley Conservation Foundation Board of Directors meeting, Noon, Monday, April 29, 2013
- b) Rideau Corridor Landscape Strategy Steering Committee, 9:30 am. Friday May 3, 2013
- c) Erosion and Sediment Control Workshop, Brockville, 8:30 am to 4:30 pm, Thursday, May 9, 2013
- d) Erosion and Sediment Control Workshop, Manotick, 8:30 am to 4:30 pm, Friday, May 10, 2013
- e) RVCF and the Sensational Town of Smiths Falls Joint Rain Barrel Sale, Smiths Falls Town Hall, 10 am to 2 pm, Saturday, May 11, 2013
- f) RVCA Board of Directors meeting, 7 pm, Thursday, May 23, 2013

14. Adjournment

The Chair adjourned the meeting at 9:05 p.m. This was moved by Gerry Boyce and seconded by Alan Arbuckle.

Ed Hand
Chair

Michelle Paton
Recording Secretary