

RIDEAU VALLEY CONSERVATION AUTHORITY
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APPROVED MINUTES

Board of Directors

November 25, 2010

11/10

Present: Alan Arbuckle
Steve Desroches
Andy Jozefowicz
Maria McRae

Barclay Cormack
Ken Graham
Michael McEwan
John H. Miller

Staff: Jocelyn Chandler
Dell Hallett
Shelley Macpherson

Diane Downey
Don Maciver
Bruce Reid

Regrets: Glenn Brooks
Clive Doucet

David Crowley
Ed Hand

Guest: Doug Struthers

1. **Declaration of Interest** None.
2. **Delegation** None.
3. **Consent Agenda**

Motion 1 **Moved by:** Michael McEwan
 Seconded by: Andy Jozefowicz

That agenda items 4, 7, 9 and 10 be approved by consent.

Motion Carried

4. **Approval of Minutes, October 28, 2010**

Approved by consent.

5. Business Arising from Minutes

Bruce Reid, Director Watershed Science and Engineering, provided a verbal update regarding the Britannia Village Flood Control Project.

City Council approved an increase in the budget for this capital project. The RVCA is in a position to continue with the planning and design process for the project. Next steps include:

- Reviewing the Memorandum of Understanding between the City of Ottawa and the RVCA.
- Review the agreement between the RVCA and Delcan for professional services.
- Distribute updated information to affected landowners.

The board received this report for information and asked Bruce to provide an update at the next Board of Directors meeting.

6. Meetings

- a) Mississippi-Rideau Source Protection Committee Meeting, Monday, November 15, 2010

In light of the RVSPA Board meeting that took place just prior to the RVCA board meeting, there is nothing to report. Please refer to November 25, 2010 RVSPA agenda and minutes for information.

- b) A.D. Latornell Symposium, November 17-19, 2010

Both Ken Graham and John Miller commented that it was another informative and enjoyable event. Both thanked the Board for giving them the opportunity to attend and highly recommend this event to other board members.

7. Accounts Paid, October 1 – 31, 2010

Approved by consent.

8. **Staff Report – 2011 Budget**

Dell Hallett, RVCA General Manager, presented two budget options for the Board's consideration. The Board of Directors will set the final, approved RVCA Budget and Levy Apportionment at their meeting on February 24, 2011; however, staff will circulate the preferred, draft budget to member municipalities in December so that municipal councils can consider the implications of watershed work in the context of other municipal budget pressures.

Dell answered several member questions regarding the two budget options.

Motion 3 **Moved by:** Ken Graham
 Seconded by: Barclay Cormack

That the Board consider the two budget options and levy apportionment presented in the staff report and direct staff to circulate budget Option #2 which includes a 4.7 percent levy increase to the RVCA member municipalities for their consideration.

Motion Carried

9. **Staff Report – City of Ottawa / Shenkman Trade Show and Exposition Centre**

Report received on consent.

10. **Staff Report – Proposed Amendment to Local Implementation Policies – O. Reg. 174/06 “Development, Interference with Wetlands and Alterations to Shorelines and Watercourses” for one zone regulatory administration.**

Report received on consent

11. **Staff Report – Administrative Resolutions**

Dell Hallett presented the updated Administrative Resolutions and answered several board member questions.

Barclay Cormack inquired about a member's term on the board stating that there are inconsistencies between the *Conservation Authority Act* which states a three year term as opposed to the recommended four year term matching the term of council. Dell confirmed that Conservation Ontario has requested a change to the *Conservation Authorities Act* from three to four years and is awaiting decision.

Ken Graham highly recommends training for new board members regarding the weighted voting process. Ken also suggested amendments be made to Administrative Resolution 10, where delegations be given ten minutes to present rather than five.

Motion 4 **Moved by:** Ken Graham
 Seconded by: Michael McEwan

That the attached Administrative Resolutions and Procedures for Board Meetings dated November 2010 be approved as amended.

Motion Carried

12. Staff Report – Delegation Policy

Discussion took place regarding the Delegation Policy and suggested changes.

Motion 5 **Moved by:** Ken Graham
 Seconded by: John Miller

That the attached Delegation Policy (including Opening Remarks) be adopted and approved as amended.

Motion Carried

13. Staff Report – 2011 Fees for Planning Advisory Program

Don Maciver, Director of Planning and Regulations, answered questions regarding the proposed 2011 fees. These fees are consistent with our neighbouring Conservation Authorities — Mississippi and South Nation.

Motion 6 **Moved by:** Andy Jozefowicz
 Seconded by: Maria McRae

That the amended Fee Schedule “D” (Technical Report Review 2011) be approved for implementation for the Planning Advisory Program effective January 01, 2011 and further that letters be sent to individual municipal approval authorities and private consultants in the watershed informing them of this revision.

Motion Carried

